



University of South Alabama  
Application for In-State Residency Classification

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The rules regarding residency for tuition purposes at University of South Alabama are governed by the State of Alabama Code Subsection 16, Title 16, Chapter 64.

**Complete this form and include all documentary evidence**

Residency reclassification will be considered for U.S. citizens or U.S. Permanent Residents who are classified out-of-state for tuition purposes at the University of South Alabama. A student who has been coded Nonresident by Admissions processing must provide significant evidence illustrating a connection as a resident in the State of Alabama or Service Area. **Select the appropriate qualifying form for consideration and only attach the corresponding document along with your supporting documentation.**

- Form A:** An Automatic Qualifier is any student, regardless of enrollment status that beyond a reasonable doubt can demonstrate proof of residency.
- Form B:** An independent student (19 years of age or older) who has established/maintained domicile in the State of Alabama or Service area for **at least one calendar year (12 consecutive months)** prior to enrollment at the University.
- Form C:** A dependent student considered a minor by the state (single and under 19 years of age, or married and under 18 years of age) presumed to be a dependent of his or her parents if he or she cannot prove financial self-sufficiency for **at least one calendar year (12 consecutive months)** prior to enrollment at the University.

Were you a full-time student in the most recent Fall or Spring Semester at USA?  Yes  No

*\*Applicants who were full-time in the most recent fall or spring semester, may not be eligible for residency reclassification. Please refer to Form A. Automatic Qualifiers for exceptions to full-time enrollment in the most recent Fall or Spring term.*

**Certification of Residency / Personal Statement**

I, \_\_\_\_\_, declare or affirm that I am a resident of the State of Alabama or Service Area\* as designated by the University of South Alabama, and by signing below attest and certify: the following is my permanent physical address and location within the State of Alabama or Service Area\* and is my residence, I intend to remain at this address indefinitely, and it is my intent to and has been my intent to be a resident of the State of Alabama or Service Area of the University of South Alabama, and I have more connections with the State of Alabama or the Service Area than with any other state.

*\*Service Areas: Mississippi - George, Greene, Harrison, Jackson, Perry, or Stone counties; Florida - Escambia, or Santa Rosa counties.*

Additional Personal Statement:

Permanent Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_  
County: \_\_\_\_\_

Dates: From (Month/Year) \_\_\_\_\_ To (Month/Year) \_\_\_\_\_

*I hereby petition to be a resident student and affirm that the information provided in this appeal and supporting documentation is true and accurate to the best of my knowledge.*

\_\_\_\_\_  
Student Signature Date

\_\_\_\_\_  
Supporting Person Signature (if applicable) Date

## Form C - Dependent Student

All applicants must submit a valid copy of a driver's license or state ID card for identification purposes.

**If current license is not the earliest, provide evidence of earliest license.**

**A dependent student who is considered a minor by the state (single and under 19 years of age, or married and under 18 years of age) presumed to be a dependent of his or her parents if he or she cannot prove financial self-sufficiency for at least one calendar year prior to enrollment.**

Student Name: \_\_\_\_\_  
*Last*                      *First*                      *Middle*

Jag ID: J00 \_\_\_\_\_                      Date of Birth: \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_                      Phone Number: \_\_\_\_\_  
*Month*    *Day*    *Year*

Marital Status: \_\_\_\_\_

Term Applying for Residency: \_\_\_\_\_                      Citizenship Status:     U.S. Citizen  
*Semester*                      *Year*                       Permanent Resident

**Applicants must provide a minimum of two proofs of residence from the acceptable documents listed below that demonstrate residence for at least one calendar year prior to your enrollment at the University. Documented evidence of a connection between supporting person and minor must be submitted (birth certificate, marriage license, or federal and state taxes). Additional documents may be requested during the review process in order to reach a final residency decision.**

Information that must be included in the document	<input type="checkbox"/>	Acceptable Documents
Proof of student's graduation from an Alabama or Service Area high school or GED completion	<input type="checkbox"/>	Official high school transcript, diploma, or GED test score.
Copy of parent's payment of income taxes as an Alabama resident or Service Area resident	<input type="checkbox"/>	1 <sup>st</sup> two pages of most recent tax year return for Federal and State
Ownership of a residence or real estate in Alabama or Service Area; including ad valorem/property taxes paid	<input type="checkbox"/>	Property Tax Receipt:
Parent's license to do business or practice a profession in Alabama or Service Area	<input type="checkbox"/>	Business Licensure:
Parent's personal checking and saving account showing location established and date of establishment	<input type="checkbox"/>	Checking <b>And</b> Saving Account Statement or Bank Letter:
Parent automobile registration or auto title that occurred at least one year prior to enrollment	<input type="checkbox"/>	Personal property and/or license plate Tax Receipt:
Membership in religious, professional, business, civic, and social organization within Alabama or Service Area	<input type="checkbox"/>	Letter on letterhead must include effective date
Proof of insurance in Alabama or Service Area listing effective date	<input type="checkbox"/>	Insurance Policy

### FOR OFFICE USE ONLY

Approved \_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*

Denied \_\_\_\_\_  
*Date*

\_\_\_\_\_  
*Signature*

\_\_\_\_\_  
*Signature*